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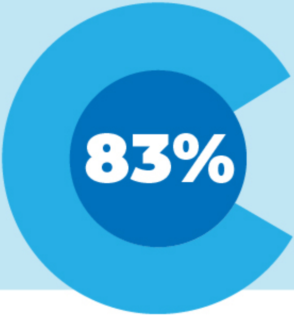
STARTLING INFORMATION MANAGEMENT STATISTICS

DAY AFTER DAY, employees waste time dealing with challenges related to working with company documents. That wasted time is a silent killer to productivity, which can cost organizations a ton. Check out these eye-opening statistics from the **2019 Intelligent Information Management Benchmark Report**

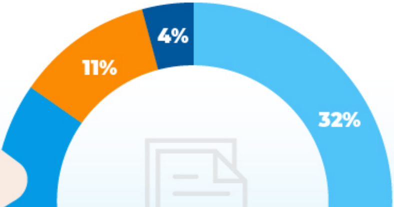
DOCUMENT HIDE-AND-SEEK

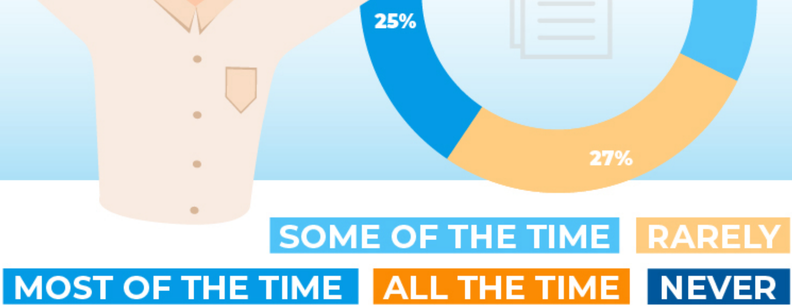
46% Nearly half (46%) say it's challenging and time-consuming to find documents they need



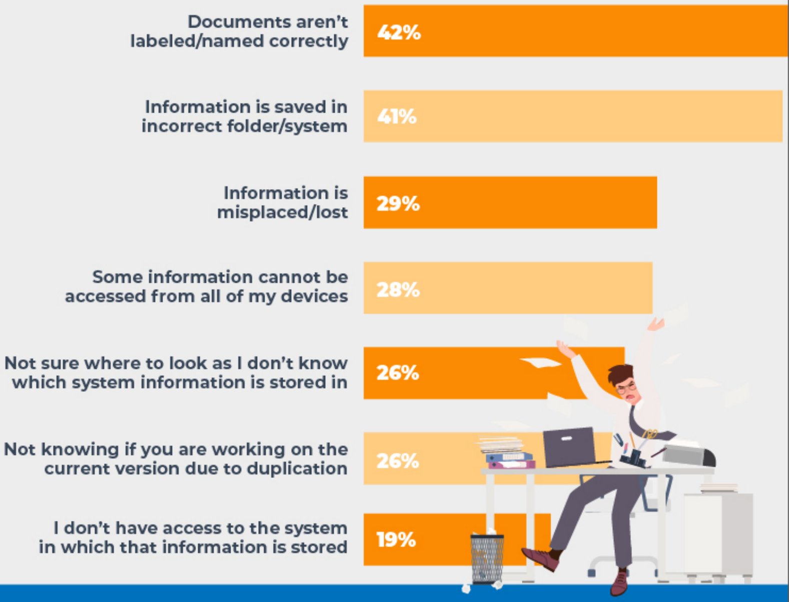
83% have to recreate documents that already exist because they can't find it on their corporate network

How often do you find it difficult to find the most recent version of a document?





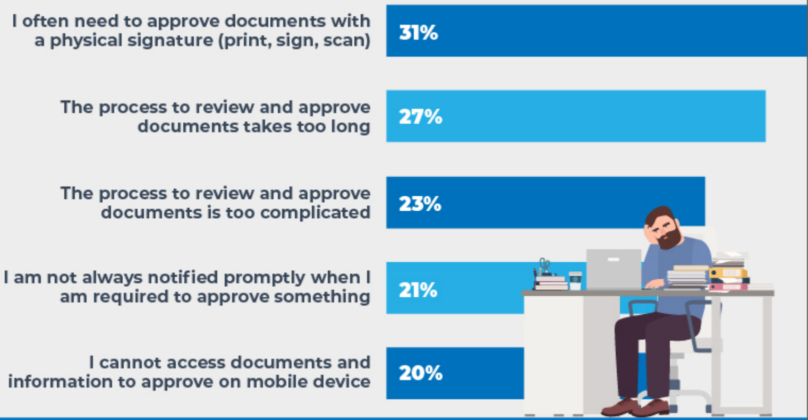
The most likely challenges faced when searching for information needed to do the job:



REVIEWING & APPROVING DOCUMENTS

65% experience challenges in reviewing and approving documents

The most likely challenges:

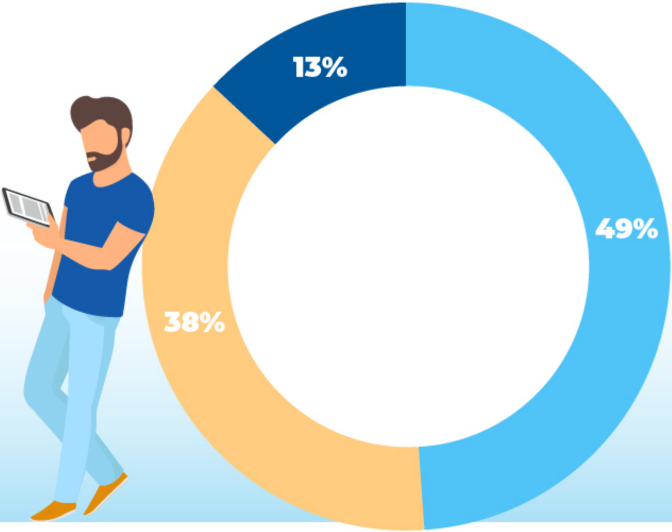


MOBILE DOCUMENT MANAGEMENT

81%

say they need access to corporate documents on their mobile device ... Yet only 38% say it's quick and easy to find information on a mobile device.

How challenging is it to find needed information on a mobile device?



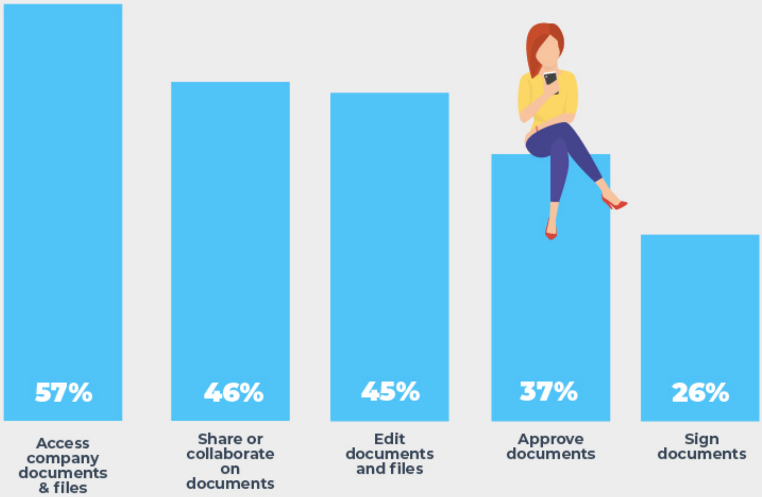
IT IS ALMOST ALWAYS CHALLENGING AND TIME-COSUMING WHEN SEARCHING FOR INFO

IT CAN SOMETIMES BECOME CHALLENGING & TIME-CONSUMING WHEN SEARCHING FOR INFORMATION

IT IS QUICK AND EASY TO FIND THE INFORMATION I'M LOOKING FOR

What can workers do on

their mobile devices?



1 in 10

workers report they can’t do any of these things using a mobile device

DOCUMENT REPOSITORIES

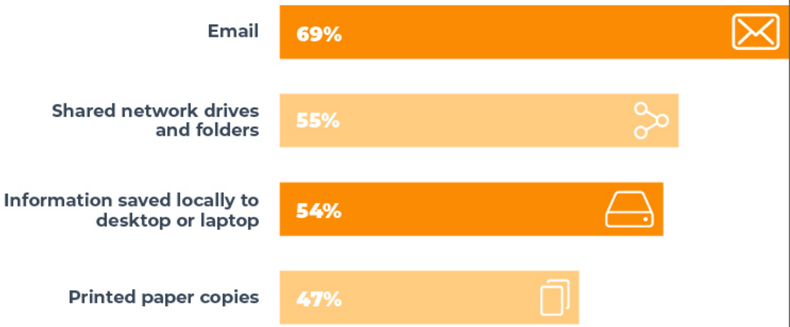
4

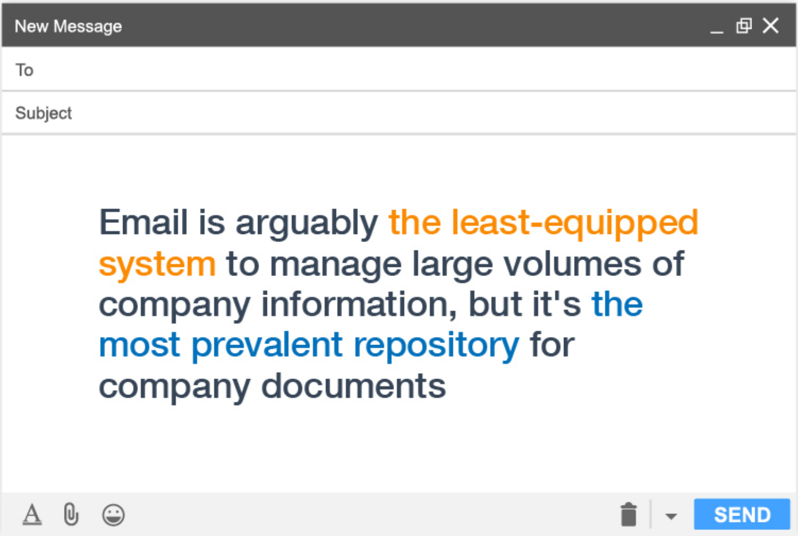
Organizations use an average of 4 repositories to store and manage documents

82%

say that navigating through different systems/locations to find the most current versions of documents has a negative impact on their productivity.

THE TOP 4 SYSTEMS
used to Store and Manage Documents





Email is arguably the least-equipped system to manage large volumes of company information, but it's the most prevalent repository for company documents

DOCUMENT LABELING

Hello
my name is

82%

find it challenging to name or tag a document so it's easily found later.

93%

can't find documents because they've been badly named or tagged.

73%

say their organization doesn't have clear guidelines on how documents should be labelled.

82%

say it would be a benefit to have a system that could automatically name or tag a document.

The old way of managing company information presents challenges that only amplify as the store of information grows. The data reveals that these issues are pervasive problems that drain resources and diminish productivity. Solutions like M-Files can help companies manage information more intelligently.

To download the 2019 Intelligent Information Management Benchmark Report, visit

m-files.com/2019report

M-Files®

Document Management. Redefined.

M-Files is the only intelligent information management platform that organizes content based on what it is, not where it's stored. You can even connect to existing network folders and systems to make them more intelligent with built-in AI to automatically categorize and protect information. To learn more, visit www.m-files.com

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