

THE 3 KEYS TO EFFICIENCY THAT WILL MAKE YOUR TEAM A WINNER WHEN WORKING REMOTELY

**Are YOU
ready for
the new
reality of
working?**

Currently, the reality of work, and especially knowledge work has changed dramatically. Most of knowledge work has suddenly gone remote. Businesses need to be able to embrace this new reality.

3 KEYS TO BUSINESS CONTINUITY WITH A REMOTE WORKFORCE

01 Efficient Knowledge Workforce

The first requirement is that your knowledge workforce can continue to work efficiently. Just like they would at the office. This means they can *easily look for, find, access, edit and manage the documents* they need — regardless of where those documents are stored.



02 Efficient Customer Service

The customer experience is still the key to successful business. Maybe even more so than when working face-to-face. To be able to provide good customer service, your teams across the organization need to *have the same, single source of truth always available*. One document — one version — one truth.



03 Efficient Security and Information Governance

The security and privacy of your data is critical, yet it is more easily compromised in a remote working set-up. The keys to good security and privacy rely on *easy access and user right management*, and the ability to ensure adherence to regulations and rules to maintain good information governance.



SO HOW DO YOU DO THIS?

**CHOOSE A FUTURE-PROOF SOLUTION.
DON'T COMPROMISE BETWEEN
RICH FUNCTIONALITY AND EASE OF USE.**



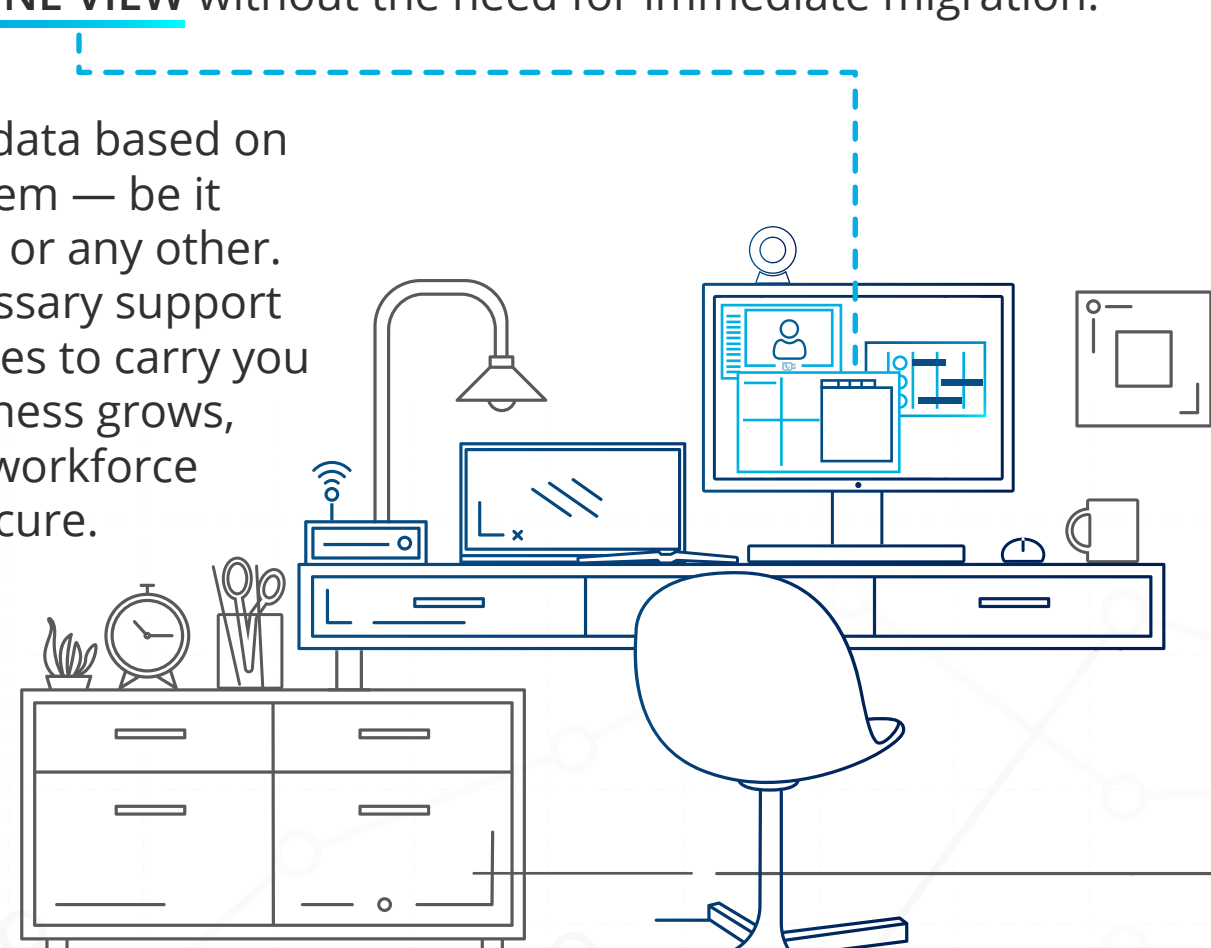
*Jen Dingmann,
Systems Analyst Manager,
Stearns Bank N.A.*

“ As a national bank, our staff and operations are centralized at our head office and physical branches throughout the US. As a long-time M-Files customer, we have been able to seamlessly transition to a virtual work environment without skipping a beat. We have also recently been able to quickly automate new business processes with M-Files to address the rapidly accelerating Paycheck Protection Program loan application volume. This has been an invaluable asset in delivering on our promise of helping customers with a sense of urgency and accountability.

HOW M-FILES SOLVES THE REMOTE WORK CHALLENGE

M-Files provides tools that allow businesses to manage information based on **WHAT IT IS** rather than **WHERE IT IS** stored. The connectors to most common business systems and document archives allow you to **FIND, ACCESS, EDIT AND MANAGE DATA IN ONE VIEW** without the need for immediate migration.

Everyone finds the same data based on the context relevant to them — be it project, customer, owner, or any other. And, M-Files has the necessary support for your business processes to carry you in the future as your business grows, keeping your knowledge workforce efficient and your data secure.



M-Files®

Document Management. Redefined.

M-Files is the only intelligent information management platform that organizes content based on what it is, not where it's stored. You can even connect to existing network folders and systems to make them more intelligent with built-in AI to automatically categorize and protect information. To learn more, visit www.m-files.com.

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